

SAR Request Form

Data Subject (person about whom information is requested)

Title	
Name	
Date of Birth	
Year group (if a child or young person)	

Person Making the Request

Name	
Date of Birth	
Address	
Email Address	
Contact Phone	
Identification Evidence Provided (if required):	
<ul style="list-style-type: none"> • Passport • Driving License 	
Or	
Two forms of the following:	
<ul style="list-style-type: none"> • Utility bill within last three months • Bank statement within last three months • Council Tax bill • Rent book 	

Status of Person Making the Request

Parent or person with parental responsibility	
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Are you acting on their written authority? (Please provide a copy of the consent.)	
If not the parent or person with parental responsibility, what is your role?	

Details of Data Requested

Declaration

I,, hereby request that Holy Rosary Catholic Voluntary Academy provide the data requested about me.

Signature:

Dated:

I,, hereby request that Holy Rosary Catholic Voluntary Academy provide the data requested

about

..... (insert child's name) on the basis of the authority that I have provided.

Signature:

Dated: