



ANNUAL PLAN OF PROVISION

Holy Rosary CVA
Part of the St Ralph Sherwin Multi Academy Trust

“Grow Ambitious and Empowered individuals through
an Exceptional Curriculum, Compassionate Support and
Catholic Community”

School Mission Statement





ANNUAL PLAN OF PROVISION

There is a time for everything, and a season for every activity under the heavens - Ecc 3:1

Holy Rosary CVA, Annual Plan of Provision is based on the prayer and liturgy policy. This document evidences the school's provision of prayer and liturgy throughout the school year. This document outlines our school's commitment to ensuring a vibrant and spiritual life that is inclusive to all whilst enabling our pupils to be the next generation of leaders. We are as a Catholic school uniquely different through our drive to empower our young people.

INTRODUCTION

At Holy Rosary CVA there is a range of prayer and liturgy including class prayer, assemblies, silent reflection, devotions, special services for times within the school year, celebration of mass and the Sacrament of Reconciliation. Many of these are personalised to the needs and requirements of the school. Within our Catholic community, where prayer, liturgy and reflection are an important part of our daily life, the Christian values of friendship, compassion and forgiveness are shared with all. This document sets out the unique charism of Holy Rosary CVA.

LINKS TO POLICY

Additional signposting and links include the Prayer and Liturgy Policy, Ordo overview, Liturgical Calendar, Medium term overview of Celebration of the Word, Celebration of the Word progression of skills, Progression of Catholic Symbols, short term celebration of the word and action plans for CLM, RE and CW. This document is a collaboration between chaplaincy, senior leadership and governance.

Produced By: M Dyche 03/07/25

Updated on: 05/5/26 In consultation with all staff and RE

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Next Review: July 2027





ADVENT / CHRISTMASTIDE

Advent is a season of preparation and anticipation for the celebration of Jesus' birth. We aim to create a peaceful and reflective atmosphere throughout the school to encourage students to enter into the spirit of waiting and hope.

Classroom and School Environment

- **Colour Scheme:** Decorate your classroom and designated school areas with purple fabrics, banners, and displays. Purple symbolises royalty, penitence, and preparation, reflecting our anticipation of the coming King.
- **Advent Wreath:** The Advent Wreath is a central focus in each classroom. Light the candles each week during morning prayer or circle time, explaining their significance and connecting them to the weekly readings and themes.
- **Traveling nativity:** Introduce an Advent Bag containing a traveling Nativity scene. Each class takes the bag home for one night, allowing students to engage with the Nativity story in a personal way. Consider adding a small activity or reflection prompt for families to complete together.
- **Advent promises:** Each day the children share an advent promise.
- **Music:** Incorporate traditional Advent carols and hymns into your lessons, assemblies, and prayer times. Encourage students to learn the carols and understand their meaning.

Prayer, Celebration of the Word and Liturgy

- **Morning Prayer:** Begin each day with a special Advent prayer. You can find a variety of prayers online or in liturgical resources. The Hail Mary is a traditional prayer focus during Advent, highlighting Mary's role in the Incarnation.
- **Celebrations of the Word:** Keep these simple and focused, emphasizing the readings and themes of Advent. Encourage quiet reflection and personal prayer.
- **Liturgy:** Classes attend weekly Mass during Advent and Sacrament of Reconciliation takes place with KS2.

Overall Tone

Throughout school we maintain a sense of quiet anticipation and reflection throughout Advent. Encourage students to consider the true meaning of Christmas and how they can prepare their hearts to receive Jesus.

Events

- *Weekly Mass during advent*
- *Reconciliation*
- *Invite parish and community to Nativities and Advent service*
- *Weekly hymn practice - includes traditional carols*
- *Carol singing in care homes Raising funds for Save the Children and Children's Society*
- *Advent promises in all classes*
- *Class Celebration of the Word*
- *Respond Celebration of the Word*
- *Mission Day*

Advent Resources

Within each class:

- *Wreath*
- *Candles*
- *Calendars*
- *Nativity scene*
- *Purple cloth*
- *Hymn sheets*
- *Traveling Nativity bags*



Ordinary Time is the longest liturgical season, offering us a time for growth and deepening our faith. We celebrate the ongoing presence of Christ in our lives and strive to live out the Gospel message in our daily actions.

Classroom and School Environment

- Colour Scheme: Use green fabrics and decorations to symbolise spiritual growth and new life. Create displays that showcase the fruits of the Holy Spirit and the virtues we are cultivating.
- Prayer Garden: The school prayer garden becomes a central focus during Ordinary Time. Encourage students to spend time in the garden, observing the natural world and connecting it to their spiritual growth. Consider planting flowers or herbs as a class, symbolising the growth theme.
- Dedications: During particular months such as in May and October we dedicate to Mary.

Prayer, Celebration of the Word and Liturgy

- Morning Prayer: Begin each day with a special prayer for Ordinary Time. The Our Father is a central traditional prayer during this season, reminding us of our relationship with God and our call to live as his children.
- Celebrations of the Word: Incorporate the Sunday readings into your lessons and discussions. Encourage students to reflect on how the Gospel message applies to their lives.
- Liturgy: We attend Mass and holy days of obligation.

Overall Tone

Throughout school we maintain an upbeat and positive tone throughout Ordinary Time. Focus on our missionary role to spread the Good News and encourage students to share their faith with others.

Events

- *October Rosary*
- *May Queen Procession*
- *Welcome mass at the start of the year*
- *End of year mass*
- *Every class attends a Mass during each term*
- *Holy days of obligation*
- *Celebrate class feast days*
- *Celebrate Trust feast day*
- *Class Celebration of the Word assembly*
- *Staff retreats*
- *Year 6 retreat at the Briars*
- *Respond Celebration of the Word*
- *Mission day*

Ordinary Time Resources

Within each class:

- *Green cloth*
- *Blue cloth*
- *rosary beads- for home and school*
- *candles*



Lent is a season of reflection, repentance, and renewal. We journey with Jesus towards the cross, reflecting on our own need for forgiveness and striving to deepen our relationship with God.

Classroom and School Environment

- Colour Scheme: Use purple or violet fabrics and decorations to symbolise penance and preparation. Create a prayerful atmosphere in your classroom.
- Traveling Easter bags: The Easter/ Lent travelling Easter bags go home with one person from each class each day, serving as a visual reminder of the season and prompting reflection.
- Stations of the Cross: Display the Stations of the Cross around the school. Encourage students to walk the stations individually or as a class, reflecting on Jesus' journey to Calvary. Children act this out and record for our Easter service.

Prayer, Celebration of the Word and Liturgy

- Morning Prayer: Begin each day with a special Lenten prayer. Focus on themes of repentance, forgiveness, and turning back to God.
- Sacrament of Reconciliation: Offer opportunities for students to receive the Sacrament of Reconciliation. Prepare them for this sacrament through age-appropriate discussions and activities.
- Shared Prayer: Provide opportunities for shared prayer and reflection. Encourage students to examine their conscience and seek God's forgiveness.
- Lenten promises: Each day children share a promise to keep throughout lent.

Overall Tone

Throughout school we maintain a sense of calm reverence and reflection throughout Lent. Encourage students to engage in the Lenten practices of prayer, fasting, and almsgiving.

Events

- *Ash Wednesday Service*
- *Lenten promises in all classes*
- *Reconciliation for KS2 children*
- *Easter end of term service*
- *Easter cards sent to local community*
- *Exposition for KS2 children*
- *Whole school art project*
- *Lent Mission Day*
- *Respond Celebration of the Word*
- *Visits to the Stations of the Cross led by Messengers*
- *Visit to SJW*

Lent Resources

Within each class:

- ♦ *crucifix*
- ♦ *Lenten wooden images*
- ♦ *Stations of the cross*
- ♦ *Cross with nails, hammer and thorns*
- ♦ *Purple ribbon*
- ♦ *Travelling Easter bags*



Eastertide is a season of great joy and celebration, marking the resurrection of Christ. We celebrate the new life that Jesus offers us and rejoice in the hope of eternal life.

Classroom and School Environment

- Colour Scheme: Decorate your classroom and designated school areas with bright colours and festive decorations. White and gold are traditional Easter colours, symbolising purity and joy.
- Prayer Garden: Each class utilises the prayer garden during Eastertide. Connect the resurrection with new life and growth, encouraging students to observe the signs of spring in the natural world.

Prayer, Celebration of the Word and Liturgy

- Morning Prayer: Begin each day with a special Easter prayer. The 'Glory Be' is a key prayer during Eastertide, praising the Trinity and celebrating the resurrection.
- Celebrations of the Word: Focus on the resurrection narratives and the joy of Easter. Incorporate music and festive activities into your celebrations.
- Liturgy: Each class attends Weekly Mass once.

Overall Tone

Throughout school we maintain a happy and positive tone throughout Eastertide. Encourage students to share their Easter joy with others and to live out the message of the resurrection in their daily lives.

Events

- *Whole School art project*
- *Respond Celebration of the Word*
- *Children sing for local community*
- *Ambassadors for Hope meet with the priest*
- */parish to share good practice on CLM*
-

Resources

- *Hymn sheets*
- *Stations of the Resurrection*



Pentecost marks the descent of the Holy Spirit and the birth of the Church. We celebrate the gifts of the Holy Spirit and our call to share the Good News with the world. This then leads to our second period of Ordinary Time.

Classroom and School Environment

- Colour Scheme: Continue using green fabrics (After the feast of Pentecost) and decorations to symbolise spiritual growth and new life. Incorporate red into your displays where appropriate, to represent the fire of the Holy Spirit.

Prayer, Celebration of the Word and Liturgy

- Morning Prayer: Begin each day with a special prayer for Pentecost. Emphasize the role of the Holy Spirit in our lives and our call to be witnesses to Christ.
- Celebrations of the Word: Focus on the Acts of the Apostles and the growth of the early Church. Encourage students to reflect on how the Holy Spirit is active in their lives.
- Liturgy: Each class attends weekly Mass once and all attend Pentecost Mass.

Overall Tone

Throughout school we maintain an upbeat and positive tone throughout Pentecost. Encourage students to use their gifts to serve others and to share the Good News, as missionary disciples, with the world.

Events

- *Mission Day of Many languages*
- *Art celebration*
- *Respond Celebration of the Word Art focus for whole school*
- *KS1 flame and wind drama in Forest School*

Resources

- *Red cloth*
- *Artifacts for Holy tables*

RHYTHM OF PRAYER & LITURGY

When we look at more formal gatherings, such as Celebrations of the word and the variety of opportunities to experience prayer and liturgy in school, we must also look at the rhythm that each day / week / term takes and start to make decisions about how to further embed the seasons into the experiences of our community. The opportunity to use different start and end of day prayers for example, or to offer extra opportunities during different seasons, such as reconciliation during Advent and Lent, can all help shape an awareness for all people of the Church's liturgical year. The important aspect to remember is to be deliberate and purposeful in shaping a rhythm of prayer and liturgy that is in harmony with the liturgical year, and that is engaging and accessible for all. - **Planning and Celebrating Prayer & Liturgy**

	Monday	Tuesday	Wednesday	Thursday	Friday
Whole School	Whole school celebration of the word – Achievement and Word of the week shared			Praise and Worship	Termly RESPOND CoW Messenger Led TERMLY GOSPEL VALUE CoW HT Led
Key Stage / Year Group			KS2 Wednesday Word led by Headteacher		KS1 Celebration of the word led by HT
Class / Form	Pause for prayer different day per class Listening sessions – myself, others and the world	Pupil Led Celebrations of the Word		Class mass at church Chaplain Led Retreats and whole school CoTW mission days – every three weeks	Messenger Lunch Worship Club
Small groups		Lunch Liturgy/worship Club FHC – from January to May			Dine with Dyche Character building – HR Way – Big Question time
Individuals					
Staff			Staff Reflection – check in		
Parents / Community					Star of the week based on Picture news - Gospel reading, linking to world news, British Values,

YEARY OVERVIEW

When looking at the seasons of the Church, and in more detail at the liturgical year, we see a rich calendar of feasts, memorials, and celebrations in which we can connect with the Universal Church. One of the key resources to refer to is the Diocesan Ordo – the calendar of celebrations in our own diocese, and to have that as a reference, especially for more formal liturgies. For example, when preparing for Mass it is important to look first at the Ordo to get a sense of the season, feast day, readings, and any particulars about celebrating Mass on that day. - [Planning and Celebrating Prayer & Liturgy](#)

SEPTEMBER

Tuesday 8th - Birthday of Our Lady Friday Liturgical Prayer Led by Messengers (2:45pm) All welcome
Thursday 10th - Whole school Academy Mass
Thursday 17th - Year 2 and 3/4 Class Mass
Thursday 24th - Year 1 and Year 4/5 Class Mass

OCTOBER

Thursday 1st - Year 6 and FS2 (Reception) Welcome Mass
Friday 2nd - Whole school Reflection (2:45pm) CAFOD HARVEST FAMILY FAST DAY
Friday 9th - Year 3/4 Celebration of the Word - (9:30)
Wednesday 7th - Feast of the Holy Rosary (Celebration of the Word or Mass - TBC with Fr. Prince)

NOVEMBER

Monday 2nd - Whole school Celebration of the Word (ALL SAINTS)
Wednesday 11th - Remembrance Liturgical Prayer Led by Messengers (2:45) All Welcome
Thursday 19th - Year 1 and Year 4/5 Class Mass
Sunday 22nd - Parish school Mass at St Joseph the worker (pupils to lead) Feast of Christ the King
Thursday 26th - Year 6 and FS2 (Reception) Class Mass
Friday 27th - Year 2 Celebration of the Word - (9:30)
Thursday 30th - Whole school Academy (Advent)

DECEMBER

Monday 1st - Feast of Saint Ralph Sherwin - TRUST Celebration and Collective Worship Day
Thursday 3rd - Whole school Academy (Advent)
Thursday 10th - Advent Celebration of the Word (Christingle - support for Children's Society) Led by Messengers (9:30) All welcome
Tuesday 15th - KS1 Nativity - 9:30am
Thursday 18th - Y4/5 and Y6 Carol Service - 2:15pm

JANUARY

Wednesday 6th - Epiphany Liturgical Prayer led by Messengers (2:45) All welcome
Friday 29th - Year 6 Celebration of the Word - (9:30am)

FEBRUARY

Tuesday 2nd - Presentation of the Lord Celebration of the Word Led by the Messengers (2:45) All welcome
Thursday 4th - Year 1 and Year 5 class Mass
Tuesday 9th - Mardi Gras Celebration
Thursday 11th - Lent Liturgical Prayer Led by Messengers (2:45) All welcome
Thursday 18th Y2 - Y3/4 Class Mass

MARCH

Thursday 4th - Whole school Academy Mass (Lent)
Thursday 18th - Rec and Year 6 Class Mass
Friday 19th - Year 4/5 Celebration of the Word - (9:30am)
Sunday 21st - School Led Parish Mass and Lent and Holy Week Craft Morning (Further details for how to be shared nearer the time)
Thursday 25th - Easter Reflection (time tbc) Led by Year 3/4

APRIL

Thursday 15th - Year 2 Class Mass
Thursday 22nd - Year 3/4 Class Mass
Thursday 29th - Year 1 and Year 4/5 Class Mass

MAY

6th - Ascension Liturgical Prayer led by the Messengers (2:45) All welcome
Monday 17th - Pentecost Party (Mission Day with Community C&W) 2:45pm
Friday 21st - Year 1 Celebration of the Word - (9:30)
Thursday 27th - Marian Procession - Messenger Led
Sunday 23rd - Parish school Mass at St Joseph the worker (pupils to lead) Holy Trinity

JUNE

3rd - FS2 and Year 6 Class Mass
Friday 4th - Sacred Heart Liturgical Prayer Led by Messengers (2:45pm) All welcome
17th - Year 2 Class Mass

JULY

15th - End of Year and Leavers Mass (9:30am)

LOCAL CONTEXT

August

September

October

*Welcome Mass
Year Group Masses*

*Rosary
Devotions at Church KS2
Year Group Masses
Y6 Retreat
Advent Encounter*

November

December

January

*Remembrance Service
ACN Red Wednesday
All Saints/ All Souls Holy Day of
Obligation
Christ the King Holy Day of
Obligation
Year Group Masses*

*Parish Ambassador
Pupils read at Mass
Carol singing
Nativity for parish
Reconciliation
Advent Service
Traveling Crib
Year Group Masses*

*Epiphany Holy Day of
Obligation
Year Group Masses*

February

March

April

Year Group Masses

*Ash Wednesday
Lenten Preparation
Easter prayer
Singing
Reconciliation
Year Group Masses*

*Parish Ambassador
Parish outreach - Afternoon Tea
Year Group Masses*

May

June

July

*May Queen Procession
First Holy Communion
Pentecost Mission
Year Group Masses*

*Year Group Masses
Sacred Heart*

*St. Ralph Sherwin Feast day
celebration with the Bishop and
Rodsley pilgrimage
Parish Ambassador
End of term mass
Year Group Masses*

WEEKLY PLANNER

Word of the Week

Refer to termly overview in Ordo calendar

Opportunities & Resources

Prayer tables prepared by chaplains,
– Messengers use resource area and select – based on
weekly theme and CST

Evaluation

By: HT, Messengers and
LGB



Inclusion & Accessibility

– Hearing aid support, visual aids and artefacts –

Updates / News

Picture news shared weekly –
2026-2027 action

CLM newsletter Montly

Monday

Achievement and Celebration - Pupil Affirmations and
Character Awards

HR WAY - Listening Sessions - Character Curriculum

Tuesday

Thoughtful Tuesday - child led CoW

Wednesday

Wednesday Word of the week KS2 Cow led by
HT
Staff weekly Reflection

Thursday

Class Masses
Praise and Worship
Chaplain Retreats, Whole school CoTW and
Mission days

Friday

Dine with Dyche and the Question of the week

KS1 CoW

RED RESPOND and GOSPEL VALUE CoTW

Saturday / Sunday

Alter servers
Termly parish Ambassadors and linked school
Masses

End of Year Community Celebration
Children's Liturgy Sessions

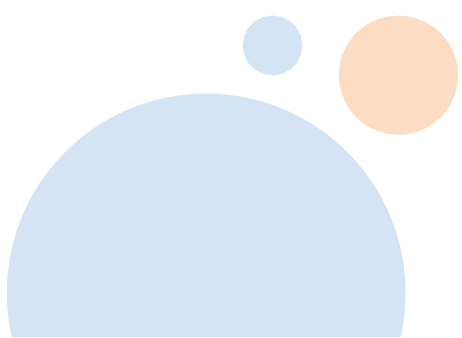


OTHER FAITHS

Respectful Dialogue and Consultation: When addressing the needs of students and staff from other faith traditions, the sources stress the importance of open and respectful dialogue with families and, where possible, local religious leaders. This allows the school to understand the perspectives and sensitivities of those involved and make informed decisions about appropriate levels of participation. - **PLD**

Prioritising Sensitivity and Integrity: It is considered inappropriate to ask individuals from other faith traditions to participate in liturgical actions or pronouncements that contradict their beliefs. This includes asking them to recite prayers that are Trinitarian in nature, make the sign of the cross, or read from Christian scriptures during formal prayer or liturgy. - **PLD**

Creating Opportunities for Shared Reflection: While respecting the boundaries of liturgical participation, the sources encourage schools to create opportunities for shared reflection and prayer that acknowledge the common humanity and spiritual journeys of all individuals. This might involve: - **PLD**



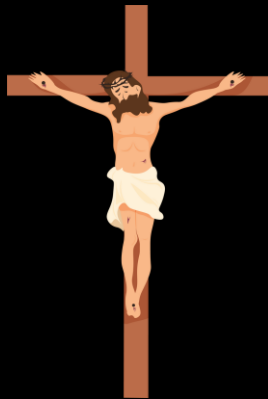


SKILL STRATEGY

A document such as this, which makes clear how young people grow and progress in prayer and liturgy, can help clarify the journey young people and staff will make as part of the community. Regularly reviewing the progression map can then help ensure that a spirit of growth and formation is continually fostered to ensure that prayer and liturgy remain engaging and accessible to all. **-Planning and Celebrating Prayer & Liturgy with Young People**



PROGRESSION OF CATHOLIC SYMBOLS DOCUMENT



The most common symbol of our faith is the crucifix – a cross with the figure of the body of Jesus Christ attached to it.

The crucifix is a symbol of sacrifice and atonement, since, according to the Bible, Jesus died for the sins of the world. The crucifix is found wherever there is a Catholic presence.

A crucifix usually has the letters 'INRI' carved into the wood of the cross. These letters are short for the Latin phrase, "Iesus Nazarenus, Rex Iudaeorum", which translates as 'Jesus of Nazareth, King of the Jews'. These are the words which Pontius Pilate, the Roman governor of Judea who sentenced Jesus to death, ordered to be written on the cross on which Jesus Christ was crucified.



The dove is a white bird often depicted as flying gracefully before a shining aura of light. Sometimes the dove is carrying an olive branch in its beak.

The dove is the symbol of the Holy Spirit. When Christ was baptised by John the Baptist, a dove descended on him, according to Matthew 3.16 and Mark 1.10. The dove is sometimes depicted with an olive branch in its mouth as a symbol of peace. In Noah's story in Genesis 8.1–12, he sent out a dove to search for dry land. It returned carrying an olive branch only when the rain had stopped, and this was the sign and symbol of God's forgiveness. The dove also symbolises God's grace.



One of the most important symbols of Christ is the Lamb. Jesus Christ as the Lamb of God is mentioned in John 1.35–36 and Revelation 5.6–14. The Old Testament has several references to sacrificial lambs making this symbol more meaningful when it represents Jesus in the New Testament. The phrase 'the Lamb of God' is always used in the liturgy of the Mass.

The whiteness of the Lamb symbolises innocence and purity. Christ, as the sacrificial lamb, who died for the sins of humanity was innocent and pure in his life and death. The lamb is sometimes portrayed with a flag. This is symbolic of Christ's victory over death in his resurrection.



One of the oldest Christian symbols is the fish. It was used by Christians to identify themselves and each other, often in times of persecution. It was found in the Roman catacombs, a secret meeting place during the time when the Christians were persecuted for their faith by the Romans.

The fish is based on the first letters of the Greek words for Jesus Christ. The Greek word for fish is 'Ichthus', which is also an acronym for Jesus. The Greek, 'Iesous Christos Theou Uios Soter' translates in English to, 'Jesus Christ, Son of God, Saviour'. Christ also referred to his apostles as 'fishers of men' while the early Christian writers called the faithful 'little fish'.



In Catholic art, the Sacred Heart is depicted as a flaming heart. It is usually shining with divine light, pierced from a lance, encircled by a crown of thorns, surmounted by a cross, and bleeding. Sometimes it is shown in the chest of Jesus Christ. The wound, thorns, and blood represent Jesus' crucifixion, and the flames represent the transformative power of divine love.

The Sacred Heart is an object of devotion for Catholics everywhere and shares the message of Jesus' sacrificial love for humanity. On its own the heart is a symbol of love, but the Sacred Heart, pierced and wrapped in thorns, shows the depth of Jesus' love and that his love is eternal.



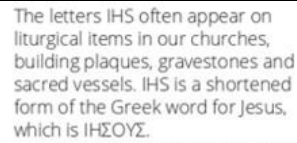
In Christian art, crossed keys, also known as the 'Keys of Heaven', are a pair of keys that overlap creating an 'X'. The keys are used in ecclesiastical heraldry, papal coats of arms, and symbolic images in holy places.

The crossed keys represent the keys that Jesus promised to St Peter, empowering him to take binding actions in leading the institution of the Church. They are a symbol of the Pope's authority. In Matthew 16:19, Jesus says to Peter: 'I will give you the keys to the kingdom of heaven, and whatever you bind on Earth shall be bound in heaven, and whatever you loose on Earth shall be loosed in heaven.'

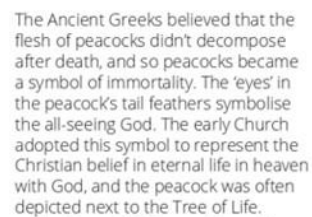
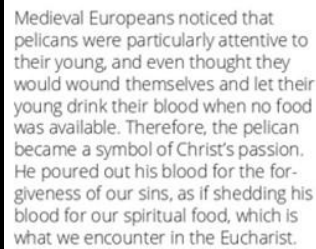
St Peter was the first pope, and those who succeed him share in the authority Jesus gave him.

The letters IHS often appear on liturgical items in our churches, building plaques, gravestones and sacred vessels. IHS is a shortened form of the Greek word for Jesus, which is IHCOYΣ.

The letters X and P are often used as another symbol for Christ. The first two letters of Christ's name in Greek are X and P. In the Greek alphabet, X equals 'CH' (pronounced 'Kye' and P equals 'R' (pronounced 'Roe'). Also known as the Chi-Rho cross, the letters are usually inscribed one over the other and are sometimes enclosed within a circle.



Alpha and omega are the first and last letters of the Greek alphabet. They are used at various times in the Church's liturgical year. The alpha and omega have been used by Catholics since the fourth century as symbols expressing the confidence of Christians that God is infinite and eternal. In the book of Revelation 1.8, 21.6 and 22.13, Christ refers to himself as the alpha and the omega – that is, the first and the last. These two letters symbolise the fact that Christ is the beginning and the end of all creation.



The Tree of Life is mentioned three times in Genesis 2 in Eden – as a source of food for Adam and Eve – in Proverbs (3.18, 11.30, 13.12 and 15.4) and four times in Revelation (2.7 and 22.2, 19). It is both an actual tree in Eden and a newly restored tree in heaven.



PROGRESSION OF SKILLS FOR CELEBRATION OF THE WORD

One of the main changes in PLD is to change the core terminology- prayer, celebrations of the word and liturgy to show the different forms of practice within school(Diocesan calendars. This is in addition to the annual plan of provision. The Good news bible is used as a reference in KS1 and scripture reading in KS2.

